



Date: Tuesday, September 29th, 2020

Time: 6pm - 7:30pm

Location: Virtual Meeting via Microsoft Teams

Attendance: Kelly P., Karen B., Agnes R., Nino D., Kelsey W., Sarah W., Rita S.

Regrets: Melanie B., Amanda S., Whitney S.

Agenda:

1. Welcome/Introductions

School Councils play an important role in ensuring the success of all students and communicating school successes to other parents and community members. Participating on School Council will give you the opportunity to provide meaningful input on school life.

[Woodland Constitution 2020/21](#)

2. Council Information/Responsibilities

As part of School Council you would:

- Focus on improved learning for all students
- Maintain a school wide perspective on issues
- Represent and communicate the view of the school community
- Provide input at committee meetings
- Attend and participate at council and committee meetings
- Become a link between the school and the community

- ❖ **A maximum of 21 members**
- ❖ **A minimum of 8 parents/guardians of students currently enrolled at Woodland Public School**
- ❖ **All members of the council will be equal partners but parents/guardians shall form the majority of the council.**
- ❖ **If there are a sufficient number of nominees (21 or less) to fill the positions outlined in the constitution, all qualified nominees shall be affirmed as members for the school year.**

3. Elections - At our first meeting we will look for members to take on executive roles (Chair, Secretary, and Treasurer) as well as individuals looking to take on voting member roles.

Chair

- Schedule regular School Council meetings
- Ensure the agenda are prepared for prepared for School Council meetings
- Chair council meetings
- Communicate with the principal and council members
- Ensure that there is regular communication with the school community
- Facilitate collaborative decision making
- Share with council all correspondence

Secretary

- Record minutes of meetings including attendance
- Submit the minutes to the principal and chair at the end of each meeting for review, copying and distribution
- In lieu of a permanent Secretary, the council may agree to rotate the position among the members

Treasurer

- Maintain an accurate and auditable record of all committee finances with a document report at meetings
 - Comply with all regulation, board and otherwise for the reporting and handling of committee finances.
 - Immediately report to the Chair and Principal any concerns or irregularities in committee finances with a report on any of these concerns at the next committee meeting
- ❖ **If there is only 1 candidate for each position, they are to be acclaimed with no vote required.**
- ❖ **If there are 2 or more candidates volunteering for a position, members will email their choice to Kelly and one member of the council not running in the election.**

4. Principal Report - Kelly

5. Financial Report - Kelly

6. Proposed meetings for the year:

- ❖ October 27th, 2020
- ❖ November 24th, 2020
- ❖ January 26th, 2020
- ❖ March 23rd, 2020
- ❖ May 25th, 2020

Questions:

- Why the reduction in frequency?
 - Nature of activities that we will be able to complete, impact on fundraising, do we need more chances to discuss different ways we need to fundraise
- **Action:** messaging re- School Council and Invitation to Participate to be shared with community; Kelly to DRAFT and send out
- What will happen with points system - will we be able to work toward getting a letter
 - Mr. Kenworthy and Mrs. Leontis are working on an alternative model of earning points
- What will happen with Hallowe'en?
 - Nothing has been shared yet.... students will remain and celebrate the day in cohorts, anticipate guidelines will be coming
 - Potential for "black & orange" day, celebration without food

Principal's Report:

1. FlipGive - can keep it open, it is in Woodland's name, Kelsey is the administrator and that will be transferred to Kelly
 - a. Closed before summer; Kelsey to open access again and share info with Kelly
 - b. Kelsey to investigate and share with Kelly
 - c. Kelly to share details and access code with community
2. Enrollment - 113, 21 virtual, handful of homeschooling
 - a. Review of classrooms
 - b. New routines - well established and students are adapting
3. Lunch room monitors - 3 current, 1 may be added
4. Fitness & Nutrition breaks
 - a. Int and juniors alternate with primaries for nutrition and fitness breaks so all are not out at the same time
 - b. Designated areas on the field
 - c. Designated activity bags for each classroom
 - d. Primary teachers have activity back packs for each child to use at fitness breaks
 - e. Playground remains closed during for students during school hours until further notice
5. Tech - all has been returned except 1 and those who are using for virtual school; classrooms do have enough (sharing with 2 at most); sanitize between use
6. Staff - working to support students with use of technology at home; additional attention to support students who may need to work from home for extended periods of time
7. Terry Fox - each class has committed to doing 40 of something; individual class activities in progress; School Cash Online to order t-shirts and link for donations on behalf of Woodland has been shared with community
8. Student of the Month - recognizing without assembly; announcements, photos, and teachers are recognizing in classroom
9. School spirit activities - monthly activities in progress
 - a. Spirit wear and GRAD hoodies - run to Oct 27th; information to be sent out shortly
10. School photos - on HOLD until further notice
11. Fire & Lockdown Drills - will be held, Kelly to provide prior notice of Lockdown drills

12. Orange day Sept 30th, Rowan's day is Oct 2nd (wear purple)

Financial Report:

1. Current balance: \$6,990.02

Next Meeting: Oct 27th, meeting invitation will be sent